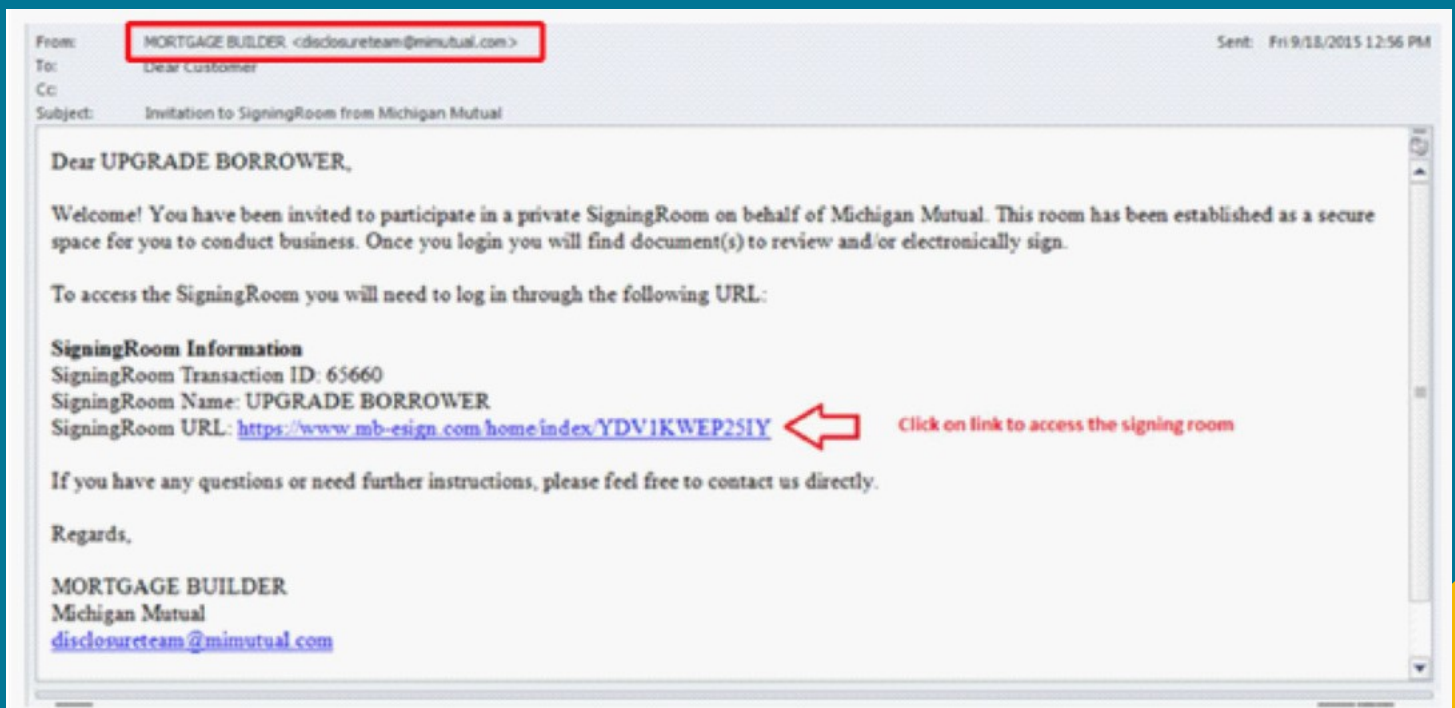




E-Delivery Instructions for the Closing Disclosure

1. Borrower(s) will receive the invitation(s) to the signing room via email



2. Once the borrower(s) clicks on the link they will begin access to the signing room. The borrower will click on "Login" to enter the Username and Password created when the Loan Estimate and disclosures were E-signed.

Step 2

Account Login

Username [Forgot?](#)

Password [Forgot?](#)

Login

Don't have an account? [Create Account](#)

Step 1

Dear Customer
In your SmartSigning Room, you will be able to electronically sign documents for Michigan Mutual in a secure and legally binding manner.

All it takes is 5 easy steps:

1. First time users will need to create an account. Your password must be at least 8 characters in length, include both upper and lower case letters as well as at least one number, and it cannot contain any portion of your name (first, middle, last).
2. Agree to conduct the transaction electronically.
3. Select a document to review.
4. After reviewing, click Sign Document to sign the document.
5. Submit the document after you are finished signing. Repeat steps 3-5 for additional

3. e-Delivery will indicate how many documents to review and No documents to sign. Click on "review" to open the CD for review.

the CD must be opened to be compliant for the 3 day waiting period to begin.

Welcome Dear Customer
Transaction ID: 65668
SigningRoom Status: 1 document to review | No documents to sign

SigningRoom Actions

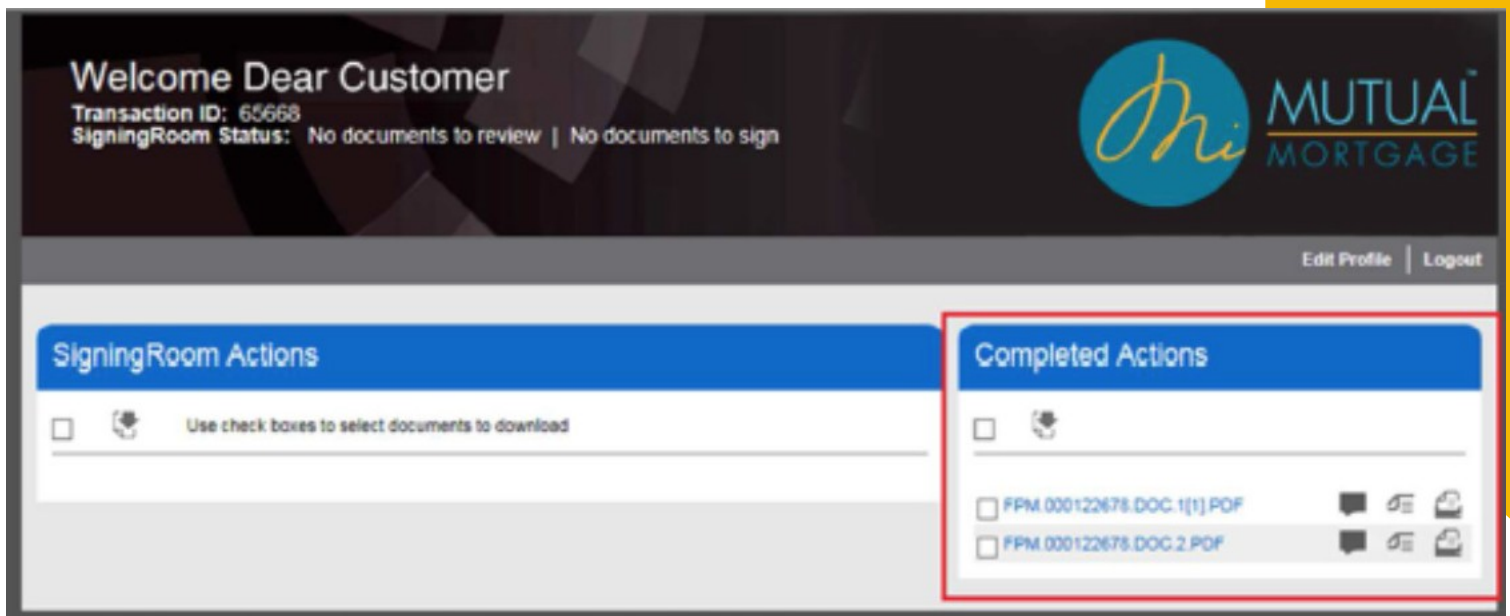
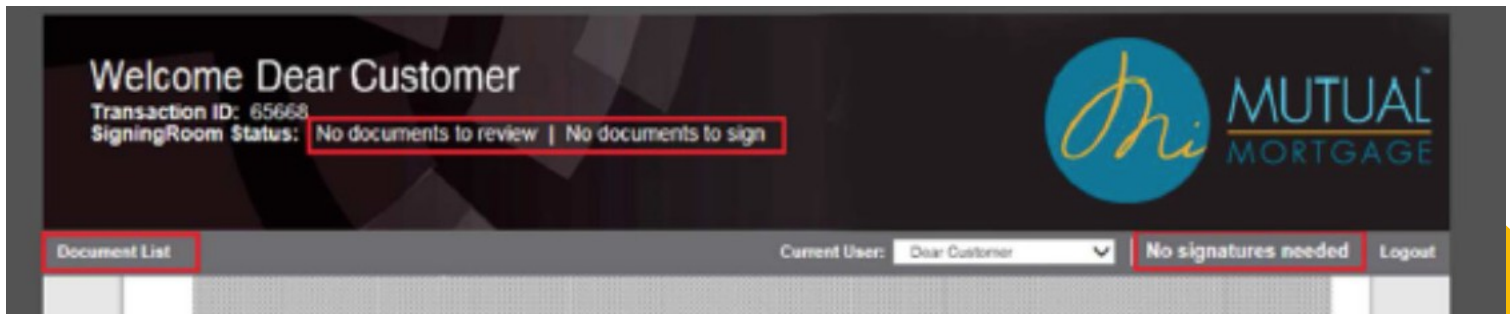
Use check boxes to select documents to download

REVIEW FPM.000122678.DOC.2.PDF

Completed Actions

FPM.000122678.DOC.1[1].PDF

4. When the Borrower(s) has opened and reviewed the CD, click on "Document List" to return to Signing room Actions/Completed Actions. Verify there are No documents to review and documents are listed under "Completed Actions."



5. Log out to complete e-Delivery process.

